

# STANDARD INSPECTION REPORT OF A GAS DISTRIBUTION OPERATOR RECORD AUDIT

Unless otherwise noted, all code references are to 49CFR Part 192.  
If an item is marked Unsatisfactory, Not Applicable, or Not Checked, an explanation must be included in this report.

<b>Operator: COBDEN MUNICIPAL GAS SYSTEM</b>	Operator ID#: 2532
<b>Inspection Date(s): 3/4/2014, 3/5/2014</b>	Man Days: 2
<b>Inspection Unit: COBDEN MUNICIPAL GAS SYSTEM</b>	
<b>Location of Audit: Cobden</b>	
<b>Exit Meeting Contact: Chad Eads</b>	
<b>Inspection Type: Standard Inspection - Record Audit</b>	
<b>Pipeline Safety Representative(s): Valerie Schwing</b>	
<b>Company Representative to Receive Report: Larry Nance</b>	
<b>Company Representative's Email Address: cobdenvillage@gmail.com</b>	

<b>Headquarters Address Information:</b>	112 East Maple Street P. O. Box 218 Cobden, IL 62920 Emergency Phone#: Fax#:	
<b>Official or Mayor's Name:</b>	Paul Tomazzoli Phone#: (618) 893-2425 Email:	
<b>Inspection Contact(s)</b>	<b>Title</b>	<b>Phone No.</b>
Chad Eads	Superintendent	

Gas System Operations	Status
Gas Transporter	Jonesboro
Annual Report (Form 7100.1-1) reviewed for the year:	Satisfactory
Unaccounted for Gas	0%
Number of Services	358
Miles of Main	14
Is the operator maintaining documentation verifying their Maximum Allowable Operating Pressure(s)? (MAOP)	Satisfactory
Operating Pressure (Feeder)	150 PSI
Operating Pressure (Town)	28 PSI

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Operating Pressure (Other)		<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>No other operating pressures.</i>		
MAOP (Feeder)		<b>150 PSI</b>
MAOP (Town)		<b>30 PSI</b>
MAOP (Other)		<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>No other MAOP</i>		
Does the operator have any transmission pipelines?		<b>No</b>
<b>Regulatory Reporting Records</b>		<b>Status</b>
[191.5]	Were Telephonic Notices of Incidents reported to the NRC (800-424-8802)?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>No incidents occurred in 2012 or 2013.</i>		
[191.9(a)]	Was a DOT Incident Report Form F7100.1 submitted within 30 days after detection of an incident?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>No incidents occurred in 2012 or 2013.</i>		
[191.9(b)]	Were any supplemental incident reports submitted when deemed necessary?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>No incidents occurred in 2012 or 2013.</i>		
Did the operator have any plastic pipe failures in the past calendar year?		<b>No</b>
Did the operator take action to mitigate safety concerns relating to the failure of the PE or pipeline components?		<b>No</b>
[191.23(a)]	Did the operator report Safety Related Conditions?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>The operator did not have any Safety Related Conditions to report in 2012 or 2013.</i>		
[191.25]	Did the Operator file a Safety Related Condition Report within 5 working days of determination, but not later than 10 working days after discovery?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>The operator did not have any Safety Related Conditions to report in 2012 or 2013.</i>		

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[192.16(c)]	Customer Notification: Has the operator notified each new customer within 90 days about the customer's responsibility regarding buried piping, however, operators of a master meter may continuously post a general notice in a permanent location?	<b>Unsatisfactory</b>
<p><b><u>NOPV Comment:</u></b></p> <p>On March 5, 2014 the Village of Cobden could not provide staff with documentation that each new customer was notified within 90 days about the customer's responsibility regarding buried piping.</p>		
<b>DRUG TESTING</b>		<b>Status</b>
Refer to Drug and Alcohol Inspection Forms and Protocols		<b>Not Checked</b>
<p><b><u>General Comment:</u></b></p> <p>Staff is not yet qualified to inspect Drug and Alcohol records.</p>		
<b>TEST REQUIREMENTS</b>		<b>Status</b>
[192.517(a)][192.505,192.507,192.511(c)]	Are pressure test records being maintained for piping operating above 100 psig?	<b>Satisfactory</b>
<p><b><u>General Comment:</u></b></p> <p>Staff reviewed the operator's MAOP Verification Form.</p>		
[192.517(b)][192.511,192.509,192.513]	Are pressure test records being maintained for at least 5 years on piping operating below 100 psig?	<b>Satisfactory</b>
<p><b><u>General Comment:</u></b></p> <p>Staff reviewed the operator's Regulator Station Reports.</p>		
[192.603(b)][192.725]	Were service lines temporarily disconnected from the main properly tested prior to reconnection?	<b>Satisfactory</b>
<p><b><u>General Comment:</u></b></p> <p>Staff reviewed operator's 2012 and 2013 pipeline repair and new service test records.</p>		
<b>UPRATING</b>		<b>Status</b>
<p><b><u>Category Comment:</u></b></p> <p>The operator has not had to uprate any pipelines in the system.</p>		
[192.555][192.555]	Has the operator maintained documentation of uprating activities when uprating a pipe to a pressure that will produce a hoop stress of 30% or more SMYS?	<b>Not Applicable</b>
[192.557][192.557]	Has the operator maintained documentation of uprating activities when uprating a pipe to a pressure that will produce a hoop stress of less than 30% SMYS?	<b>Not Applicable</b>
<b>OPERATIONS</b>		<b>Status</b>
[192.603(b)][192.605(a)]	Has the operator conducted a review of the Operations	<b>Satisfactory</b>

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	and Maintenance Manual once per yr/15 months?	
<b>General Comment:</b>		
Staff reviewed documentation in the operator's O&M section 1 page 1.		
Has the operator conducted a review of the Operator Qualification Plan once per yr/15 months?		<b>Yes</b>
[192.603(b)][192.605(b)(3)]	Are construction records, maps, and operating history available to operating personnel?	<b>Unsatisfactory</b>
<b>NOA Comment:</b>		
The Village of Cobden does not have a procedure for updating each map made available to operating personnel.		
[192.603(b)][192.605(b)(8)]	Has the operator periodically reviewed personnel's work to determine the effectiveness of normal O&M procedures when deficiencies are found?	<b>Satisfactory</b>
<b>General Comment:</b>		
The operator has not discovered any deficiencies with personnel's work therefore did not have to perform any periodic reviews.		
<b>CONTINUING SURVEILLANCE RECORDS</b>		<b>Status</b>
[192.603(b)][192.613(a)]	Has the operator reviewed continuing surveillance records for class location changes, failures, leak history, corrosion, changes in cathodic protection, and other unusual operating and maintenance conditions?	<b>Unsatisfactory</b>
<b>NOPV Comment:</b>		
On March 5, 2014 the Village of Cobden could not show staff documentation that a Continuing Surveillance Annual Report was completed in 2012 or 2013 as it required per the operator's operations and maintenance manual.		
[192.491][192.489]	Does the operator have records verifying if exposed cast iron was examined for evidence of graphitization and if necessary what appropriate action was taken concerning graphitization?	<b>Not Applicable</b>
<b>General Comment:</b>		
The operator's system does not contain cast iron.		
[192.603(b)][192.755]	Does the operator have surveillance records of cast iron pipelines, including appropriate action resulting from tracking circumferential cracking failures, study of leak history, or any other unusual operating and maintenance conditions?	<b>Not Applicable</b>
<b>General Comment:</b>		
The operator's system does not contain cast iron.		
[192.603(b)][192.753(a)]	Is each cast iron caulked bell and spigot joint that is subject to a pressure of more than 25 (psig.) sealed as required?	<b>Not Applicable</b>
<b>General Comment:</b>		

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<i>The operator's system does not contain cast iron.</i>		
[192.603(b)][192.753(b)]	Is each cast iron caulked bell and spigot joint that is subject to a pressure of 25 (psig.) or less and is exposed for any reason sealed as required?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>The operator's system does not contain cast iron.</i>		
<b>QUALIFICATION OF PIPELINE PERSONNEL</b>		<b>Status</b>
Refer to operator Qualification Inspection Forms and Protocols		<b>Not Checked</b>
<b><u>General Comment:</u></b> <i>Staff is not yet qualified to inspect OQ records</i>		
<b>DAMAGE PREVENTION RECORDS</b>		<b>Status</b>
[192.603(b)][191.11(a)]	Did the operator track the number of damages per 1000 locate requests for the previous years?	<b>Satisfactory</b>
Has the number of damages increased or decreased from prior year?		<b>Decreased</b>
[192.603(b)][192.617]	Does the operator track records of accidents due to excavation damage to ensure causes of failures are addressed to minimize the recurrence?	<b>Satisfactory</b>
[192.603(b)][192.614(c)(3)]	Does the operator provide documentation pertaining to notification of excavation, marking, positive response, and the availability and use of the one call system?	<b>Satisfactory</b>
Does the operator have a Quality Assurance Program in place for monitoring the locating and marking of facilities?		<b>No</b>
Do pipeline operators include performance measures in facility locating contracts?		<b>No</b>
[IL ADM. CO.265.100(b)(1)]	Was third party damage to mains involving a release of gas reported to ICC JULIE Enforcement? <a href="http://www.icc.illinois.gov/julie/">http://www.icc.illinois.gov/julie/</a>	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>The operator did not have third party damage to mains involving a release of gas.</i>		
Has the Operator adopted applicable section of the Common Ground Alliance Best Practices?		<b>No</b>
If no, were Common Ground Alliance Best Practices discussed with Operator?		<b>No</b>
<b>EMERGENCY PLANS</b>		<b>Status</b>
[192.603(b)][192.615(b)(1)]	Are supervisors, responsible for emergency action, furnished copies of the latest edition of the Emergency Plan?	<b>Satisfactory</b>
[192.603(b)][192.615(b)(2)]	Has the operator maintained documentation that the appropriate operating personnel have received training to	<b>Satisfactory</b>

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	assure they are knowledgeable of emergency procedures and that the training was effective?	
<b><u>General Comment:</u></b> Staff reviewed the minutes from the operator's Gas Emergency Preparedness Meeting held on Oct. 24, 2013.		
[192.603(b)][192.615(b)(3)]	Has the operator maintained documentation of employee activity reviews to determine whether the procedures were effectively followed in each emergency?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> Staff reviewed the operator's Telephonic Report of Customer Leak History.		
[192.603(b)][192.615(c)]	Has the operator maintained documentation that the operator established and maintained liaison with appropriate fire, police and other public officials?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> Staff reviewed the minutes from the operator's Gas Emergency Preparedness Meeting held on Oct. 24, 2013.		
[192.603(b)][192.615(a)(3)]	Did the review of emergency response time intervals regarding odor/leak complaint documentation indicate adequate emergency response intervals were achieved?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> Staff reviewed the operator's Telephonic Report of Customer Leak History.		
<b>PUBLIC AWARENESS PROGRAM - RECORDS</b>		<b>Status</b>
Refer to Public Awareness Program Inspection Forms and Protocols		<b>Yes</b>
<b>ODORIZATION OF GAS</b>		<b>Status</b>
[192.603(b)][192.625(f)]	Has the operator maintained documentation of odorant concentration level testing using an instrument?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> Staff reviewed 2011, 2012, and 2013 odor testing records.		
[192.603(b)][192.625(e)]	Has the operator maintained documentation of odorizer tank levels?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> The operator is supplied with odorized gas from Jonesboro.		
[192.603(b)][192.625(f)(1)]	Are master meter operators receiving written verification of odorant concentration levels from their gas supplier?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> The operator is supplied with odorized gas from Jonesboro.		

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[192.603(b)][192.625(f)(2)]	Has the master meter operator maintained documentation of sniff tests performed as required by this section?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>The operator is supplied with odorized gas from Jonesboro.</i>		
<b>PATROLLING &amp; LEAKAGE SURVEY</b>		<b>Status</b>
[192.603(b)][192.721(b)(1)]	Is the operator patrolling business districts at a minimum of 4 per year/4 1/2 months?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed the operator patrolling documentation for 2012 and 2013.</i>		
[192.603(b)][192.721(b)(2)]	Is the operator patrolling outside business districts at a minimum of 2 per year/7 1/2 months?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed the operator patrolling documentation for 2012 and 2013.</i>		
[192.603(b)][192.723(b)(1)]	Is the operator performing leakage surveys in business districts at a minimum of 1 per year/ 15 months? If the operator has inside meter sets that meet this criterion then were those surveyed?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed leakage surveys performed by USDI for 2012 and 2013.</i>		
[192.603(b)][192.723(b)(2)]	Is the operator performing leakage surveys outside a business district at a minimum of every 5 years/63 months? Is the operator performing leakage surveys on cathodically unprotected pipelines at a minimum of every 3 years/39 months? If the operator has inside meter sets that meet this criterion then were those surveyed? If the operator has yard lines then are those being surveyed?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed leakage surveys performed by USDI for 2012 and 2013.</i>		
<b>YARD LINES - RESIDENTIAL</b>		<b>Status</b>
[220 ILCS 2.2.03]	Has the operator designated and documented the location of all services where the meter is located more than 3 feet away from the wall of a residence?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed the list maintained of the operator's customer owned pipe.</i>		
[192.463,220 ILCS 2.2.03][220 ILCS 2.2.03]	Has the operator determined if cathodic protection is required on these services?	<b>Satisfactory</b>

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[192.723(b)(1),192.723(b)(2)][220 ILCS 2.2.03]	After the determination of the cathodic protection requirements, has the operator surveyed each line within the required leakage survey intervals?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed leakage surveys performed by USDI for 2012 and 2013.</i>		
<b>ABANDONMENT or DEACTIVATION of FACILITIES PROCEDURES</b>		<b>Status</b>
[192.603(b)][192.727(b)]	Did the operator maintain documentation demonstrating that each pipeline abandoned in place was disconnected from all sources and supplies of gas, and purged of gas?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed the Line Retirement Records for 2012 and 2013.</i>		
[192.603(b)][192.727(c)]	Did the operator maintain documentation demonstrating that each inactive pipeline that is not being maintained under this part was disconnected from all sources and supplies of gas; purged of gas?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed the Line Retirement Records for 2012 and 2013.</i>		
[192.603(b)][192.727(d)]	Did the operator maintain documentation demonstrating that whenever service to a customer was discontinued access to gas was either; locked, prevented by a mechanical fitting, or disconnected from the gas supply and open pipe ends sealed?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed the Line Retirement Records for 2012 and 2013.</i>		
[192.603(b)][192.727(e)]	Did the operator maintain documentation when air was used for purging that a combustible mixture was not present after purging?	<b>Unsatisfactory</b>
<b><u>Issue Comment:</u></b> <i>The operator's documentation when air was used for purging does not state that a combustible mixture was not present after purging.</i>		
[192.727(g)][192.727(g)]	Did the operator maintain documentation for each abandoned onshore pipeline facility that crosses over, under or through a commercially navigable waterway?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>The operator's system does not contain pipelines under or through a commercially navigable waterway.</i>		
<b>PRESSURE LIMITING AND REGULATION</b>		<b>Status</b>
<b><u>Category Comment:</u></b> <i>Staff reviewed the Regulator Station Inspection Report made by USDI for June 2012 and 2013.</i>		



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[192.603(b)][192.739(a)]	Is the operator inspecting and testing the pressure limiting and regulating stations at a minimum of 1 per year/15 months?	<b>Satisfactory</b>
[192.603(b)][192.743(a)]	Is the operator inspecting pressure limiting and regulating stations for adequate capacity at a minimum of 1 per year/15 months?	<b>Satisfactory</b>
[192.603(b)][192.743(b)]	If the operator used calculations to determine sufficient capacity, were the calculation reviews documented at a minimum of 1 per year/15 months?	<b>Satisfactory</b>
[192.603(b)][192.741(a),192.741(b)]	Is each distribution system supplied by more than one district pressure regulating station, or where required by the operator on a system supplied by a single regulating station, equipped with telemetering or recording pressure gauges to indicate the gas pressure in the district?	<b>Satisfactory</b>
[192.603(b)][192.741(c)]	If there were indications of abnormally high- or low-pressure, were actions taken to correct any unsatisfactory operating conditions?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>There were no indications of abnormally high- or low-pressure for 2012 and 2013.</i>		
[192.603(b)][192.743(a),192.743(b),192.195(b)(2)]	Is overpressure protection provided by the supplier pipeline downstream of the take point?	<b>Yes</b>
[192.603(b)][192.743(a)]	If Yes, does the operator have documentation to verify that these devices have adequate capacity?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed the City of Jonesboro Relief Valve Inspection Report that was provided to the operator.</i>		
<b>VALVE MAINTENANCE</b>		<b>Status</b>
[192.603(b)][192.747(a),192.747(b)]	Did the operator inspect and maintain distribution valves necessary for the safe operation of the system at a minimum of 1 per year/15 months?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed the operator's Valve History Cards for 2012 and 2013.</i>		
[192.603(b)][192.749(a)]	Did the operator inspect and maintain vaults > 200 cubic feet at a minimum of 1 per year/15 months?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>The operators system does not contain any vaults.</i>		
<b>Investigation Of Failures</b>		<b>Status</b>
[192.603(b)][192.617]	Did the operator experience accidents or failures requiring analysis?	<b>Not Applicable</b>

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<b><u>General Comment:</u></b>		
<i>The operator did not experience accidents or failures requiring analysis in 2012 or 2013.</i>		
<b>WELDING OF STEEL PIPE</b>		<b>Status</b>
<b><u>Category Comment:</u></b>		
<i>Staff reviewed Mark Miller's qualifications for March 2, 2013. The test was performed at Janx Testing Company.</i>		
[192.603(b)][192.225(b)]	Does the operator have documentation for their qualified welding procedure?	<b>Satisfactory</b>
[192.603(b)][192.227,192.229]	Does the operator have documentation of welder qualification documentation as required?	<b>Satisfactory</b>
[192.709][192.243(b)(2)]	Does the operator have documentation of NDT personnel qualification as required?	<b>Satisfactory</b>
[192.709][192.243(f)]	Does the operator have documentation of NDT testing performed?	<b>Satisfactory</b>
<b>JOINING OF MATERIAL OTHER THAN WELDING</b>		<b>Status</b>
<b><u>Category Comment:</u></b>		
<i>USDI performs all fusions for the Village of Cobden. Staff reviewed the operator's training records for stab fittings.</i>		
[192.603(b)][192.285]	Are persons making joints with plastic pipe qualified?	<b>Satisfactory</b>
[192.603(b)][192.287]	Are persons inspecting plastic pipe joints qualified?	<b>Satisfactory</b>
[192.603(b)][192.283]	Are qualified joining procedures for plastic pipe in place?	<b>Satisfactory</b>
<b>CORROSION CONTROL RECORDS</b>		<b>Status</b>
<b><u>Category Comment:</u></b>		
<i>Staff reviewed pipe to soil readings taken by USDI on June in 2012 and 2013.</i>		
[192.491(a)][192.491(a)]	Has the operator maintained maps or records of cathodically protected piping, cathodic protection facilities, galvanic anodes, and neighboring structures bonded to the cathodic protection system?	<b>Satisfactory</b>
[192.491][192.459]	Has the operator maintained documentation of an examination when buried pipe was exposed?	<b>Satisfactory</b>
[192.491][192.465(a)]	Has the operator maintained documentation of annual pipe-to-soil monitoring performed at a minimum of 1 per yr/15 months and/or isolated services or short sections of main less than 100 feet at a minimum of 10% annually?	<b>Satisfactory</b>
[192.491][192.465(b)]	Has the operator maintained documentation of rectifier or other impressed current power sources inspections at a minimum of 6 per year/ 2 1/2 months?	<b>Not Applicable</b>
<b><u>General Comment:</u></b>		

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<i>The operator's system does not contain a rectifier.</i>		
[192.491][192.465(c)]	Has the operator maintained documentation of each critical interference bond, reverse current switch, diode, etc. inspections at a minimum of 6 per year/ 2 1/2 months and/or non-critical interference bond inspections at a minimum of 1 per year/15 months?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>The operator's system does not contain a rectifier.</i>		
[192.491][192.465(d)]	Has the operator taken prompt remedial actions to correct any deficiencies indicated by the monitoring?	<b>Satisfactory</b>
[192.491][192.465(e)]	Has the operator maintained documentation of unprotected pipeline surveys, inspections, or tests at a minimum of 3 years/39 months?	<b>Satisfactory</b>
[192.491][192.467(a),192.467(c),192.467(d)]	Has the operator maintained documentation of inspections or tests for electrical isolation at casings?	<b>Satisfactory</b>
[192.491][192.469]	Does the operator have a sufficient number of test stations or other contact points for electrical measurement to determine the adequacy of cathodic protection?	<b>Satisfactory</b>
[192.491][192.471]	Has the operator maintained documentation of corrective actions taken when a test lead is no longer electrically conductive?	<b>Satisfactory</b>
[192.491][192.473(b)]	Has the operator maintained documentation of inspections or tests to assure their cathodic protection system is not affecting adjacent underground metallic structures?	<b>Satisfactory</b>
[192.491][192.475(a)]	Has the operator maintained documentation of investigations or steps taken to minimize internal corrosion due to transportation of corrosive gas?	<b>Not Applicable</b>
<b><u>General Comment:</u></b> <i>The operator does not transport corrosive gas.</i>		
[192.491][192.475(b)]	Has the operator maintained documentation of internal surface inspections performed when pipe is removed for any reason?	<b>Satisfactory</b>
<b><u>General Comment:</u></b> <i>Staff reviewed Main and Service Line Inspection reports for 2012 and 2013.</i>		
[192.491][192.477]	Has the operator maintained documentation of internal corrosion coupon monitoring at a minimum of 2 per year/ 7 1/2 months?	<b>Not Applicable</b>
<b><u>General Comment:</u></b>		

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<i>The operator does not transport corrosive gas.</i>		
[192.491][192.481]	Has the operator maintained documentation of atmospheric corrosion control monitoring at a minimum of 1 per 3 years/ 39 months?	<b>Satisfactory</b>
[192.491][192.479]	Has the operator maintained documentation of corrective action where atmospheric corrosion was discovered?	<b>Satisfactory</b>
[192.491][192.483(a),192.483(b),192.483(c)]	Has the operator maintained documentation demonstrating that pipe removed due to external corrosion has been repaired or replaced with pipe that was coated and cathodically protected?	<b>Satisfactory</b>
<b>TRAINING - 83 IL ADM. CODE 520</b>		<b>Status</b>
<b><u>Category Comment:</u></b>		
<i>Staff reviewed the operator's training records for 2012 and 2013.</i>		
[520.10(a) (1)]	Has the operator maintained documentation demonstrating that personnel have received adequate training?	<b>Satisfactory</b>
[520.10(a) (2)]	Do training records include verbal instruction and/or on the job training for each job classification?	<b>Satisfactory</b>
[520.10(b)]	Has the municipal operator maintained documentation demonstrating that personnel have received adequate training?	<b>Satisfactory</b>
[520.10(a)(5)]	Are procedures periodically updated to include new materials, new methods of operation and installation, and changes in general procedures?	<b>Satisfactory</b>

# STANDARD INSPECTION REPORT OF A GAS DISTRIBUTION OPERATOR RECORD AUDIT

Unless otherwise noted, all code references are to 49CFR Part 192.

If an item is marked Unsatisfactory, Not Applicable, or Not Checked, an explanation must be included in this report.